

READINGTON TOWNSHIP BOARD OF EDUCATION
Holland Brook School Board of Education Meeting Room

Regular Meeting 7:00 p.m.

April 10, 2018

AGENDA

Call to Order by Board President – Open Public Meetings Act – Roll Call

The meeting is being held in compliance with the Open Public Meetings Act (N.J.S.A. 10:4-6-21) and is open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat and Courier News. Formal action may be taken.

ROLL CALL:

Wayne Doran		Ray Egbert		Carol Hample	
Robyn Mikaelian		Melissa Szanto		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

Flag Salute

SUPERINTENDENT’S REPORT

OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)

For members of the Readington Township School District Community who may be joining a Meeting for the first time or would like to provide comments tonight, we’re sharing the Board Policy pertaining to public comments. Thank you in advance for sharing your thoughts as per the District’s Policy.

0167 PUBLIC PARTICIPATION IN BOARD MEETINGS

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public comment at every regularly scheduled meeting of the Board. Public participation shall be governed by the following rules:

1. All statements shall be directed to the presiding officer. No participant may address or question Board members individually unless directed by the presiding officer.
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate; Web participants will type the information in as a preface to their comments.
3. If the Board of Education is webcasting the public meeting, the “chat” feature will be on during the public comment

sessions only.

4. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard and time permits.

5. In order to provide sufficient opportunity for the public to be heard, a time limit of three minutes for each participant may be observed. Webcast participants making comments via chat may only enter one 256 character comment, excluding the announcement of his/her name and place of residence, unless the presiding officer asks for clarification or further information. The President may, at his/her discretion, limit discussion on any topic.

The portion of the meeting during which the public is invited shall be limited to sixty minutes.

CORRESPONDENCE

ADMINISTRATIVE REPORTS

Motion to adopt 1.01 – 1.02

Motion:

Second:

Roll Call Vote:

ROLL CALL:

Wayne Doran		Ray Egbert		Carol Hample	
Robyn Mikaelian		Melissa Szanto		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

1.01 March 2018 Enrollment and Drill Reports

1.02 Motion to accept the following HIB reports and affirm the Superintendent's decision on the following cases:

School	Date	Findings of Harassment, Intimidation or Bullying
RMS	3/14/2018	No

MINUTES

Motion to adopt 2.01 – 2.02

Motion:

Second:

Roll Call Vote:

ROLL CALL:

Wayne Doran		Ray Egbert		Carol Hample	
Robyn Mikaelian		Melissa Szanto		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

2.01 Motion to approve the Meeting Minutes March 27, 2018.

2.02 Motion to approve the Executive Meeting Minutes March 27, 2018.

FINANCE/FACILITIES

Committee Report

Motion to adopt 3.01 – 3.09

Motion:

Second:

Roll Call Vote:

ROLL CALL:

Wayne Doran		Ray Egbert		Carol Hample	
Robyn Mikaelian		Melissa Szanto		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

3.01 Motion to approve the **Bill List** for the period from **March 29, 2018** through **April 11, 2018** for a total amount of **\$1,610,372.77**.
(Attachment 3.01)

3.02 Motion to approve **District Travel Schedule April 10, 2018** for a total amount of **\$3,626.42**. (Attachment 3.02)

3.03 Motion to approve **Payroll for the month of February 2018** for a total amount of **\$1,952,467.12**. (Attachment 3.03 & 3.03a)

- 3.04 Motion to approve the following revised **Account Transfers** for **February 1, 2018 through February 28, 2018**. (Attachment 3.04 & 3.04a)
- 3.05 Motion to accept the FINANCIAL REPORT CERTIFICATION OF BOARD SECRETARY'S MONTHLY CERTIFICATION BUDGETARY LINE ITEM STATUS: February 28, 2018 Pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Business Administrator/Board Secretary certifies that as of February 28, 2018 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:17-9 and 18A:22-8.1.

Jason M. Bohm, Board Secretary

Pursuant to N.J.A.C. 6:23-2.11(c)4, we certify that as of February 28, 2018 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A23-2.11(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and further, that we approve the Board Secretary and Treasurer's Reports subject to audit for the period ending February 28, 2018. (Attachment 3.05 & 3.05a)

- 3.06 Motion to approve the YMCA School Age Child Care Programs for the 2018-19 school year. (Attachment 3.06)
- 3.07 Motion to void Agency check number 802920 dated January 18, 2016, in the amount of \$116.10.
- 3.08 Motion to void Operating Account check number 050072 dated June 2, 2017, in the amount of \$19.71.
- 3.09 Motion to approve the Superintendent's recommendation and accept the New Jersey Emergency Management Grant funds from the Federal Emergency Management Agency (FEMA) in the of \$13,363.30 for expenditures related to damage caused by Winter Storm Jonas during the 2016-17 school year.

EDUCATION/TECHNOLOGY

Committee Report

Motion to adopt 4.01 – 4.02

Motion:

Second:

Roll Call Vote:

ROLL CALL:

Wayne Doran		Ray Egbert		Carol Hample	
Robyn Mikaelian		Melissa Szanto		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

4.01 Motion to apply for and accept an HSA grant in the amount of \$606.21 to be used for Language Arts Take-a-Seat Storage Bins at Holland Brook School. (Attachment 4.01)

4.02 Motion to ratify a home instruction extension for student H-173 for an additional 30 days from March 4, 2018 through April 4, 2018. Services to be provided by Silvergate Prep for 5 hours per week at \$50 per hour.

PERSONNEL

Committee Report

Motion to adopt 5.01 – 5.05

Motion:

Second:

Roll Call Vote:

ROLL CALL:

Wayne Doran		Ray Egbert		Carol Hample	
Robyn Mikaelian		Melissa Szanto		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

5.01 Motion to approve the following mentor for the 2017-2018 school year as follows:

New Staff Member	School/Position	Mentor
Patrick, Catherine	HBS/5th Grade Teacher	Vance, Meryl

5.02 Motion to approve Jonathan R. Hart, Ph.D. as Superintendent and the Employment Contract pursuant to the terms approved by the Executive County Superintendent from July 1, 2018 through June 30, 2023.

5.03 Motion to accept the following resignation:

Name	Position	Effective Date
Callie Kroner	Special Education Aide 30-03-D3/axm	April 20, 2018

5.04 Motion to accept the Superintendent's recommendation and approve the following Leave Replacement appointment:

Name	Position	Salary/Step	Effective Dates
Jenna Nagel (Special Education Aide, 30-03-D3/azq)	Teacher/Special Ed Leave Replacement Teacher (TBS) Employee #4391 20-03-D2/acw	*\$53,810 BA Step 1 (prorated)	04/23/2018 – 06/22/2018

*Salary to be adjusted at the conclusion of negotiations and ratification of a successor Agreement between the Readington Township Board of Education and the Readington Township Education Association.

5.05 Motion to approve the following appointment:

Name	Position	Salary	Effective Dates
Joshua Eberts	Custodian (RMS) 70-01-D5/aot	*\$37,360 Step 3 (prorated)	4/16/2018 – 06/30/2018

*Salary to be adjusted at the conclusion of negotiations and ratification of a successor Agreement between the Readington Township Board of Education and the Readington Township Education Association.

COMMUNICATIONS

Committee Report

Motion to adopt 6.01

Motion:

Second:

Roll Call Vote:

ROLL CALL:

Wayne Doran		Ray Egbert		Carol Hample	
Robyn Mikaelian		Melissa Szanto		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

6.01 Motion to accept the Superintendent's recommendation to approve for second reading and adopt the following policies and regulation:

Policy 8630 - Bus Driver/Bus Aide Responsibility
Regulation 8630 - Emergency School Bus Procedures
Policy 9242 - Use of Electronic Signatures
(Attachment 6.01)

UNFINISHED BUSINESS

NEW BUSINESS FROM BOARD

I-STEAM NASA Field Trip

OPEN TO THE PUBLIC

ADJOURNMENT

Motion to Adjourn at -----

Motion:

Second:

Roll Call Vote:

ROLL CALL:

Wayne Doran		Ray Egbert		Carol Hample	
Robyn Mikaelian		Melissa Szanto		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	